Application for Amendment/Renewal to a Breeder/Supplier/User Authorisation under Scientific Animal Protection Legislation

For details on completing this application form, refer to the ‘Guide to Applications for Amendments and Renewals to Breeder/Supplier/User Authorisations under Scientific Animal Protection Legislation’.

SECTION A: AUTHORISATION HOLDER DETAILS (BREEDER/SUPPLIER/USER DETAILS)

Breeder/supplier/user authorisation name:

Breeder/supplier/user authorisation name: **AE**

Section B: purpose of application – amendment

Change to, removal of, or addition of person(s) designated as compliance officer, designated veterinarian, animal care and welfare officer, information officer or training officer

Select all roles that apply and provide required details. For each new person added, please append a CV to demonstrate relevant qualifications, including training, which indicate suitability for this role.

(Add additional rows if necessary)

| **Role** (tick one or more boxes)  | **Title and Name**  | **Address,** **telephone and email** | **Person they are replacing** (if relevant) |
| --- | --- | --- | --- |
| [ ]  Compliance officer[ ]  Designated veterinarian/expert[ ]  Animal care and welfare officer[ ]  Information officer[ ]  Training officer  |  |  |  |
| [ ]  Compliance officer[ ]  Designated veterinarian/expert[ ]  Animal care and welfare officer[ ]  Information officer[ ]  Training officer |  |  |  |
| [ ]  Compliance officer[ ]  Designated veterinarian/expert[ ]  Animal care and welfare officer[ ]  Information officer[ ]  Training officer |  |  |  |

Section C: purpose of application – renewal

Tick all that apply

[ ]  Expiry of an existing breeder/supplier/user authorisation

 State the date of expiry of the current authorisation:

[ ]  The addition or removal of a building, designated area within an existing building, mobile facility or establishment location (enter details in Section C1).

[ ]  The addition or removal of a species of animal that can be kept, bred, used, supplied or euthanised by the breeder/supplier/user (enter details in Section C2).

[ ]  A change in the main type of operations (breeding, supplying or using) conducted by the breeder/supplier/user (enter details in Section C3).

[ ]  Any other change (e.g. change of function of an existing designated area)

 Provide details:

C1: The addition or removal of a building, designated area within an existing building, mobile facility or establishment location

Provide details on the facility including purpose, suitability for use, and the species kept or used:

C2: The addition/removal of a species of animal that can be bred, kept, used, supplied or euthanised by the breeder/supplier/user

* Specify the species to be added or removed:
* If requesting to add a new species, please provide details on whether this species will be bred, kept, used, supplied or euthanised by or at the establishment:
* If the new species will be bred and/or kept at the breeder/supplier/user establishment, provide details of the suitability of the breeder/supplier/user establishment (in terms of facilities, equipment and expertise) to bred and/or keep this new species:
* If the new species will be used by or euthanised by (but not bred and/or kept at) the user establishment, provide details on the suitability of the user establishment to use (but not breed and/or keep) this species:

C3: A change in the main type of operations conducted by the breeder/supplier/user

* Addition of ‘breeder’ to authorisation. Specify the species to which this applies:
* Addition of ‘supplier’ to authorisation. Specify the species to which this applies:
* Addition of ‘supplier’ to authorisation. Specify the species to which this applies:
* Other change in operations, provide details:

Provide additional details on the nature of the proposed change in the main type of operations conducted by the breeder/supplier/user, including suitability of the breeder/supplier/user to conduct any new operations:

Section D: Site Master file

Submit an updated site master file in which changes made with respect to the previous version have been **highlighted or tracked**.

# Section E: Declaration and undertaking

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| The declaration and undertaking below must be signed by or on behalf of the breeder/supplier/user, i.e. by the compliance officer(s), including any proposed new compliance officer(s) responsible for ensuring compliance with the provisions of Directive 2010/63/EU and S.I. No. 543 of 2012 of the breeder/supplier/user establishment(s).I hereby **declare** that the information contained in this application is true and correct.The applicant hereby **undertakes** that in the event of the authorisation being granted:* To ensure fulfilment of the obligations arising by virtue of the terms and conditions of the authorisation.
* To ensure fulfilment of the requirements of S.I. No. 543 of 2012, including that:
	+ all animals are provided with accommodation, an environment, food, water and care which are appropriate to their health and well-being.
	+ any restrictions on the extent to which an animal can satisfy its physiological and ethological needs are kept to a minimum.
	+ the environmental conditions in which animals are bred, kept or used are checked daily.
	+ arrangements are made to ensure that any defect or avoidable pain, suffering, distress or lasting harm discovered is eliminated as quickly as possible.
	+ animals are transported under appropriate conditions.
	+ compliance with relevant requirements set out in Annex III of Directive 2010/63/EU including guidance for housing husbandry and care.
	+ the establishment(s) has installations and equipment suited to the species of animals housed and, where procedures are carried out, to the performance of the procedures.
	+ where procedures are carried out the design, construction and method of functioning of the installations and equipment in their establishments (a) are such as to ensure that procedures are carried out as effectively as possible, and (b) aim at obtaining reliable results using the minimum number of animals and causing the minimum degree of pain, suffering, distress or lasting harm.
	+ sufficient appropriate personnel will be on site and made available at the establishment(s).
	+ the welfare and care of animals is appropriately overseen and that the animal welfare body is appropriately informed and consulted.
	+ all persons carrying out procedures, managing projects or performing euthanasia of animals at the establishment(s) will have the appropriate training and that the appropriate authorisations are in place.
	+ an application for renewal of authorisation is submitted if there is any significant change to the structure or function of the establishment(s) that could negatively affect animal welfare.
	+ the relevant maintenance fees are paid to the HPRA as required.
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| Signature of compliance officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(on behalf of the applicant)Print/type name:       Date:       |

Checklist of documentation to be submitted with the application

*(If applicable)*

[ ]  CVs

[ ]  Site master file